

## **Covid-19**

### **Safety and Precautionary Measures**

Frame Perfect & 7by8 studio will be following all of the Governments most up to date guidelines in relation to Covid-19 safe working practices.

The safety of our team and clients is our highest priority.

Please find below all information on our commitment to safety, temporary regulations and what we require from our clients and your crew working at North 17 Studios.

#### **1. Work practices - Our commitment to you**

- 7by8 is a self-enclosed studio space with a dedicated entry point. We will give our clients complete control to oversee team safety, responsible working practices and control over entry and exit from the studio during each shoot.
- 7by8 will ensure the studio is deep cleaned between each shoot with a special emphasis on all touch points to ensure a safe environment for the whole crew.
- 7by8 will provide disposable hand towels in the bathroom and kitchen.
- 7by8 will provide 70% proof alcoholic hand sanitiser at the studio entrance and in the bathroom.
- 7by8 will provide dedicated bins for each area and ensure safe disposal of all waste.
- 7by8 will only have one staff member working at the studio, which considerably limits the possibility of contamination. They will open up at the beginning of the day, whilst wearing a facemask and gloves, and close once your shoot has finished. They will be working in a separate adjacent studio and will be available during the day for any enquiries or help.
- 7by8 will still offer equipment hire from our trusted suppliers. We have already made sure all our suppliers are implementing strict Covid-19 working standards and that all equipment has been thoroughly cleaned with anti-viral products before delivery. When possible we aim to deliver the kit the day before the shoot.
- 7by8 will ensure that all our in-house hired photo equipment is thoroughly cleaned and disinfected between each shoot.

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## 2. Temporary Regulations

- Due to the size of the studio all shoots will be strictly limited to a maximum of 10 people and clients will be required to enforce a one in one out arrival policy once maximum has been reached.

- Due to deep cleaning requirements 7by8 will be enforcing strict arrival and exit times for all shoots. The studio needs to be fully vacated and clear by these times. Overtime will be still offered if booked in advance.

- All clients will be required to sign a Covid-19 declaration form before the shoot is confirmed.

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## 3. Client Responsibilities

- Clients will be responsible for their own provision of gloves and masks for the team and the provision of any other PPE needed including by crew that are in close contact such as models, hair and make up artists and stylists.

- Clients will be responsible for overseeing and implementing strict social distancing wherever possible.

- Clients will be responsible for overseeing good team hygiene procedures such as hand washing with soap and safe disposal of disposable cosmetics, laundry and catering items (bins will be provided).

- Clients will be responsible for managing safe entry and exit from the studio of all staff including a strict one in and one out system once the limit of 10 team members has been reached.

- Clients will be responsible for ensuring any third party suppliers and couriers are observing safe working practices including wearing PPE when entering and exiting our premises and whilst handling deliveries and collections.

- Clients will be responsible for regular cleaning and sanitising of any of their own equipment being handled by multiple staff members. These would include such items as cameras, lighting stands, laptops, touch screens and power leads.

- Clients will be responsible for safe use of catering items such as cups, glasses and cutlery ensuring that all kitchenware is only handled by one staff member and then placed into the dishwasher immediately after use.

- Clients will be responsible for leaving the studio completely clean and clear after the shoot ready for the cleaner to come in. All disposable items must be binned and any items too large for the bins provided must be taken away after the shoot.